

Agenda

Capon Bridge Town Council Meeting

Tuesday, October 14, 2025, at 7:00 p.m.

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

Call to Order/Roll Call. Please stand for the Pledge of Allegiance.

Council Agenda: Approval of agenda.

Guests and/or Public Comments.

Minutes from Prior Meeting(s)

- September 9, 2025 – Finance Committee & Council Meeting Minutes.
- September 15, 2025 – Special Meeting Minutes
- October 1, 2025 – Special Meeting Minutes

Reports from Department Heads:

Police: Police activity report
Police working hours

Sewer Dept.

Sewer Improvement Project:

- Review of Invoices for the Sewer Improvement Project. Draw #4
- Sewer Improvement Project, Phase II Project update.
- Review, Discuss, Approval of Amended Amendment #3 for Sewer Improvement Project introduced by the Thrasher Group. No additional funds are required. Appropriation of current funds.

Water:

- Monthly water loss for September 2025 was 17% loss.
- Subscription for GIS maps, Caltopo.
- Water – Sewer Billing for November. Permission to mail the statements on November 5. Bills will be due November 26. Training is scheduled for November 6.

Sidewalks:

Main Street Sidewalk Project Transportation Alternatives Grant – Resolution.

Nuisance Ordinance

Second & Final Reading Nuisance Ordinance LI Amended – Roll Call Vote

Streets:

Complaint about speeding on Village Drive. Resident wishes to have a speed limit sign.

Mowing on Capon School Street location.

Streetlights:

Acquisition of streetlights near Rt. 50 bridge update.

MOU with Hampshire County Planning Commission

Memorandum of Understanding with Hampshire County Planning Commission for Building Inspection Services.
Building Inspector is Jim Alton, email: inspect@hampshirewv.com

County ARPA Funds

WV First Foundation – Momentum Initiative Grant Program

Attorney Logan Mantz provide an update.

Finance Committee Recommendations:

Review of invoices as presented by Accounts Payable.

Treasurer's Reports

Tech Park Expenditures

Donation

Light Up Capon Bridge wants a donation.

Fort Edwards Archery Club wants a donation.

Hampshire County Economic Development Authority

Report from Dorinda Strother on the Hampshire County Development Authority meeting.

Municipal Court

Penny and Amanda scheduled for online Municipal Court Clerk Training on November 6. Penny also for Nov. 7.

Bulk Water Facility

Bulk Water has been selling

General Fund Budget

2025 to 2026 General Fund Budget Revision

Energy Efficiency & Conservation Block Grant

Submission of first invoice for reimbursement and submitted quarterly update.

Zoning Ordinance Development Timeline

New Checking Accounts

Approval of opening new checking accounts for Energy Efficiency Block Grant and
WV First Foundation Momentum Initiative Grant, if approved.

Real Property Purchase

Update on Real Property Purchase for the park.

Meetings Schedule

- Finance Committee meeting. November 11, 2025.
- Regular Council Meeting. November 11, 2025.

Town activity

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.
Christmas Parade at 4 pm on December 6.

Community Announcements:

Additional Board Action and Comments:

Adjournment: