

# **Agenda**

## **Capon Bridge Town Council Meeting**

### **Tuesday, November 11, 2025, at 7:00 p.m.**

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

Call to Order/Roll Call. Please stand for the Pledge of Allegiance.

#### **Moment of Silence**

Moment of silence for Rick Davy, former Mayor of the Town of Capon Bridge.

**Council Agenda:** Approval of agenda.

#### **Guests and/or Public Comments.**

John Barry, discussion on an event, blessing of the animals.

#### **Minutes from Prior Meeting(s)**

- October 14, 2025 – Finance Committee Meeting Minutes.
- October 14, 2025 – Town Council Meeting Minutes.

#### **Reports from Department Heads:**

**Police:** Police activity report  
Police working hours  
Request for Body Worn Cameras

#### **Sewer Dept.**

##### **Sewer Improvement Project:**

- Review of Invoices for the Sewer Improvement Project. Draw #5.
- Sewer Improvement Project, Phase II Project update.
- Change Order #2 for the Sewer Improvement Project, Phase II.

#### **Water:**

- Monthly water loss for October 2025 was 20% loss.

#### **Sidewalks:**

#### **Streets:**

#### **Streetlights:**

Streetlights near Rt. 50 bridge update. Estimates provided.

Streetlights installed Ricky Davy Lane, Ree's Sweets & Treats. New LED streetlights.

Most of the streetlights in Town have been changed to the new LED Lights. This is an ongoing project.

#### **County ARPA Funds**

#### **WV First Foundation – Momentum Initiative Grant Program**

Attorney Logan Mantz to provide an update.

**Finance Committee Recommendations:**

Review of invoices as presented by Accounts Payable.

Treasurer's Reports

Tech Park Expenditures

**Municipal Court**

Letters for outstanding citations on "notice of lien". Work with WVML and attorney.

**ADP Payroll** - HR Proposal.**Hampshire County Economic Development Authority**

Report from Dorinda Strother on the Hampshire County Development Authority meeting.

**Training**

Court Clerk Training was held virtually. Public Service Commission training was held virtually.

**Bulk Water Facility** - Bulk Water has been selling.**General Fund Budget** - 2025 to 2026 General Fund Budget Revision.**Energy Efficiency & Conservation Block Grant**

Submission of first invoice for reimbursement and submitted quarterly update.

Furnace installed at Town Hall, one installed at the Capon Bridge Public Library and one left to install at the Capon Bridge Public Library.

**Zoning Ordinance Development Timeline****Real Property Purchase** - Update on Real Property Purchase for the park.

**National Register Notice** – Nomination of the Capon Bridge (US 50 Over Cacapon River, Capon Bridge will be considered by the WV Archives and History Commission for nomination to the National Register of Historic Places.

**Meetings Schedule**

- Finance Committee meeting, December 9, 2025.
- Regular Council Meeting, December 9, 2025.

**Town activity**

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.

Christmas Parade at 4 pm on December 6.

**Community Announcements:****Additional Board Action and Comments:****Adjournment:**