

Agenda

Capon Bridge Town Council Meeting

Tuesday, January 13, 2026, at 7:00 p.m.

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

Invocation:

Call to Order/Roll Call. Please stand for the Pledge of Allegiance.

Council Agenda: Approval of agenda.

Resignations and Appointments:

Consideration of Appointment of Karen Fadeley to fill vacancy on Town Council.

Guests and/or Public Comments.

Kate Pacelli, Farmer's Daughter. Request for sponsorship of the Riverfest, held June 19 and 20, 2026.

Wendy Odden, Laurel Ridge Rd., Wishes to address mayor and council on Miller Ln. condition.

Minutes from Prior Meeting(s)

- December 9, 2025 – Finance Committee Meeting Minutes.
- December 9, 2025 – Town Council Meeting Minutes.
- December 29, 2025 – Special Meeting Minutes.

Reports from Department Heads:

Police: Police activity report.

Sewer Dept.

Sewer Improvement Project:

- Review of Invoices for the Sewer Improvement Project. Draw #7.
- Sewer Improvement Project, Phase II Project update.

Water:

- Monthly water loss for December 2025 was 29% loss.
- GIS Maps, "Caltopo" is installed.

Sidewalks:

Streets:

Streetlights:

Streetlight has been installed near Farmer's Daughter.

County ARPA Funds

County ARPA Tech Park expenditures – Customer Hookup Preliminary Engineering Report.

CyberSecurity Grant – update

WV First Foundation – Momentum Initiative Grant Program

Attorney Logan Mantz to provide an update.

Town of Capon Bridge ARPA

Expenditures Capon Bridge ARPA expenditures deadline

Energy Efficiency Grant

Reimbursement on furnaces, lights, accessories received.
Discuss Additional Expenditures.

Finance Committee Recommendations:

Review of invoices as presented by Accounts Payable.
Treasurer's Reports.
Cleaning Town Hall.

Municipal Court

Letters for outstanding citations on "notice of lien". Work with WVML and attorney.
Municipal Court Judge replacement.

Hampshire County Economic Development Authority

Report from the Hampshire County Development Authority meeting.
Appointment to the Hampshire County Development Authority.

Citizen of the Year

Nominations are being accepted for Citizen of the Year Award.

Bulk Water Facility - Bulk Water has been selling.

General Fund Budget - 2025 to 2026 General Fund Budget Revision.

General Fund Budget - 2026 to 2027 General Fund Budget.

Budgets

Water Budget 2026 to 2027
Sewer Budget 2026 to 2027

Review of Financials

Financials sent to WV State Auditor's Office and available for review.
Auditor to begin the year-end June 30, 2025, audit.

Planning Commission

Planning Commission met 1/8/2026. Planning public input session on 12/15/26 at community dinner. Surveys available to complete.

Woodchipper

Woodchipper Agreement with RVII SWA, MOU.

WV Corp

Insurance Renewal Review Summary

Meetings Schedule

- Finance Committee meeting, February 10, 2026.
- Regular Council Meeting, February 10, 2026.

Town Activity & Community Announcements:

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.

Resignations and Appointments:

New Appointments to Town Planning Commission

Resignation of Laura Turner from Office of Mayor; consideration and possible appointment of new Mayor.

Additional Board Action and Comments:

Adjournment: