

Agenda

Capon Bridge Town Council Meeting

Tuesday, February 10, 2026, at 7:00 p.m.

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

Call to Order/Roll Call.

Please Stand for the Invocation

Pledge of Allegiance.

Council Agenda: Approval of agenda.

Guests and/or Public Comments.

Minutes from Prior Meeting(s)

- January 13, 2026 – Finance Committee Meeting Minutes.
- January 13, 2026 – Town Council Meeting Minutes.
- January 20, 2026 – Special Meeting Minutes.

Reports from Department Heads:

Police: Police activity report.

Room and Board for academy training and P-Card increase.

Sewer Dept.

Grease tank pumping manifest are due.

Sewer Improvement Project:

- Authorization for Mayor David Holliday as signor on the sewer improvement project.
- Review of Invoices for the Sewer Improvement Project, draw #8.
- Sewer Improvement Project, Phase II Project update.
- Mass mail information to sewer customers, with specific information.

Water:

- Monthly water loss for January 2026 was % loss.

Sidewalks:

Streets:

Streetlights:

County ARPA Funds

County ARPA Tech Park expenditures – Customer Hookup Preliminary Engineering Report.

CyberSecurity Grant – awarded.

Town of Capon Bridge ARPA

Expenditures Capon Bridge ARPA expenditures deadline. Transfer of Capon Bridge ARPA fund(s).

Generator adapter purchase, additional funds required.

Energy Efficiency Grant

Discuss Additional Expenditures. Estimate for point of use, instant hot water.

Finance Committee Recommendations:

Review of invoices as presented by Accounts Payable.
Treasurer's Reports.
Clean Water State Revolving Fund Program fiscal year 2027.
Winchester Scrap Metal, check received in the amount of \$1,317.33.

Municipal Court

Letters for outstanding citations on "notice of lien". Work with WVML and attorney.
Municipal Court Judge replacement.

Hampshire County Economic Development Authority

Report from the Hampshire County Development Authority meeting.
Appointment to the Hampshire County Development Authority.

Appointments, Authorizations

Appointment of treasurer, rate of pay and authorization to access banking information.
Authorize Mayor David Holliday to sign town banking accounts and sewer improvement project invoices.

National Register of Historic Places

The Capon Bridge US Route 50 over the Cacapon River, Capon Bridge, Hampshire County, WV

Citizen of the Year

Nominations are being accepted for Citizen of the Year Award.

Municipal Election: Discussion on municipal elections, next election June 2027 and June 2028.

Bulk Water Facility - Bulk Water has been selling.

General Fund Budget - 2025 to 2026 General Fund Budget Revision.

General Fund Budget - 2026 to 2027 General Fund Budget.

Budgets

Water Budget 2026 to 2027 and Sewer Budget 2026 to 2027

Review of Financials: Auditor is conducting the year-end June 30, 2025, audit.

Planning Commission

Planning Commission met February 4, 2026. A Public Hearing is scheduled for March 5, 2026.
Planning Commission will need \$100 for Stakeholder event for refreshments.

WV Corp

Insurance Renewal Review Summary.

Municipal Home Rule Program

Public Hearing and Town Council Meeting March 5, 2026. Municipal Home Rule Program Plan.

Meetings Schedule

- Finance Committee meeting, set the date. Regular Council Meeting, set the date.

Town Activity & Community Announcements:

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.

Adding to the agenda & updating posting

1. First reading of home rule application ordinance
2. First reading of vacant structure registry ordinance
3. Consideration and possible adoption of Thrasher proposal for Preliminary Engineering Report on Bear Garden Trail water supply.

Adjournment: