

# Agenda

## **Capon Bridge Town Council Meeting**

### **Tuesday, March 10, 2026, at 7:00 p.m.**

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

#### **Call to Order/Roll Call.**

Please Stand for the Invocation

Pledge of Allegiance.

**Council Agenda:** Approval of agenda.

**Guests and/or Public Comments.**

#### **Minutes from Prior Meeting(s)**

- February 10, 2026 – Finance Committee Meeting Minutes.
- February 10, 2026 – Town Council Meeting Minutes.
- March 5, 2026 – Public Hearing and Special Meeting Minutes.

#### **Reports from Department Heads:**

**Police:** Police activity report.

#### **Sewer Dept.**

Grease tank pumping manifest are past due.

#### **Sewer Improvement Project:**

- Review of Invoices for the Sewer Improvement Project, draw #9.
- Sewer Improvement Project, Phase II Project update.

#### **Water:**

- Monthly water loss for February 2026 was % loss.

#### **Sidewalks:**

**Streets:** Capon School Street letter of support sent.

Miller Lane end of black top repair.

#### **Streetlights:**

#### **County ARPA Funds**

County ARPA Tech Park expenditures – Customer Hookup Preliminary Engineering Report. Invoice to be sent to county to pay with County ARPA Funds

#### **CyberSecurity grant awarded**

CyberSecurity grant awarded. Will this be owned by Water Dept or Pay from General Fund?

On hold due to funding interruption by DHS.

#### **Town of Capon Bridge ARPA**

Expenditures Capon Bridge ARPA expenditures deadline. Completed Transfer of Capon Bridge ARPA fund(s) to Water Dept.

Generator adapter purchase, additional funds required from Water Dept.

### **Energy Efficiency Grant**

Discuss Additional Expenditures, hot water heaters.

### **Finance Committee Recommendations:**

Review of invoices as presented by Accounts Payable.

Purchase a new American Flag for outside Town Hall.

Treasurer's Reports.

### **Sewer Department CD**

Sewer Department Certificate of Deposit eligible for renewal May 5, 2026.

### **Municipal Court**

Letters for outstanding citations on "notice of lien". Work with WVML and attorney.

Will the judge be paid, when there are no citations for Municipal Court?

### **Hampshire County Economic Development Authority**

Report from the Hampshire County Development Authority meeting.

### **Bulk Water Facility** - Bulk Water has been selling.

### **General Fund Budget** - 2025 to 2026 General Fund Budget Revision.

### **General Fund Budget** - 2026 to 2027 General Fund Budget.

### **Budgets**

Water Budget 2026 to 2027 and Sewer Budget 2026 to 2027

### **Review of Financials:** Auditor has finished the year-end June 30, 2025, audit.

### **Planning Commission**

Planning Commission will need \$100 for Stakeholder event for refreshments provided by the Ruritan Club.

Stakeholder's event scheduled from 6 to 8 pm on March 26 at the Capon Bridge Volunteer Fire Dept.

### **WV Corp**

WV Corp. Review of Renewal of Policy. Review of information provided.

### **Todd Giffin Memorial Park Funds:**

Todd Giffin Memorial Park Funds expenditures, and transfer of funds to checking.

### **Vacant Structure Registration Program Ordinance**

Vacant Structure Registration Program Ordinance, table from February 10, 2026.

First Reading March 10, 2026.

### **WVU Extension Special, Hampshire County Planning Commission Comprehensive Plan**

WVU Extension Special, Hampshire County Planning Commission Comprehensive Plan support and information.

### **Meetings Schedule**

- Finance Committee meeting, set the date.
- Regular Council Meeting, April 14 at 7 pm
- Lay the Levy scheduled for April 21, 2026, set the time.

### **Town Activity & Community Announcements:**

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.

### **Adjournment:**