

Agenda

Capon Bridge Town Council Meeting

Tuesday, June 9, 2026, at 7:00 p.m.

The Town Council of the Town of Capon Bridge, Inc. will hold a Town Council meeting in the Capon Bridge Town Hall located at 259 Whitacre Lane, Capon Bridge, WV.

Call to Order/Roll Call.

Please Stand for the Invocation

Pledge of Allegiance.

Council Agenda: Approval of agenda.

Guests and/or Public Comments.

John Brad Wotring wishes to address Mayor and Council.

Minutes from Prior Meeting(s)

May 12, 2026 – Finance Committee Meeting Minutes.

May 12, 2026 – Town Council Meeting Minutes.

Vacant Structures Registration Program Ordinance

Vacant Structures Registration Program Ordinance.

Municipal Home Rule

Update of submission of the Municipal Home Rule.

Concerned Citizen

Michelle Wilkens would like the town to write a letter against the MARL Project.

Reports from Department Heads:

Police: Police activity report.

Status of the Homeland Security Grant.

Donation

Fort Edwards Foundation request donation in the amount of \$500 sponsorship, for the upcoming Fort Edwards Frontier Day held June 13.

Sewer Dept.

Sewer Asset Management Plan was forwarded to WV DEP on March 2, 2026.

Sewer Improvement Project:

- Review of Invoices for the Sewer Improvement Project, Draw #12.
- Sewer Improvement Project, Phase II Project Update.

Water:

Monthly water loss for May 2026 was % loss.

2025 Consumer Confidence Report. Available at: go.wv.gov/caponbridgeccr2025

Sidewalks:

Streets: Capon School Street, contract signed. Belt patching streets.

Permanent asphalt paved speed bumps on Birch Street. Move the plastic speed bumps to Rickie Davy Ln.

Update on Carl Belt Asphalt Patching at Various Locations.

Streetlights:

County ARPA Funds

County ARPA Tech Park expenditures – Customer Hookup Preliminary Engineering Report.

Finance Committee Recommendations:

Review of invoices as presented by Accounts Payable.

Treasurer's Reports.

Invoice #1021, Capon Bridge Legal, PLLC.

Andrea stated she will be off June 18th thru the 24.

Plan for making the daily deposits during Andrea's absence?

Hampshire County Economic Development Authority

Report from the Hampshire County Development Authority meeting.

Bulk Water Facility - Bulk Water has been selling.

Planning Commission

A Request for Donation \$50 to Amazing Grace Baptist Church for drinks at the Planning Commission shareholders event, held on May 14, 2026.

Historic District

Historic District paperwork completed and sent.

Code Enforcement

Code Enforcement Officer Greg Everett may be leaving the Town before long.

WV Corp

WV Corp. Review of Renewal of Policy. Review of information provided.

Workers' Compensation

Review of estimates for workers' compensation coverage.

PCard

Increase amount on Justin Bowen's P-card to \$1,500 to pay for hotel stay in July & August during training.

Todd Giffin Memorial Park Funds:

Todd Giffin Memorial Park Funds expenditures. Bid(s) on pavilion.

Down Payment on Pavilion.

Invoice for Gore Graphics, Sign for Park, \$375.00.

Crane's Welding invoice for sign.

CyberSecurity Grant

CyberSecurity Grant is on hold. The shutdown persists and all the funding is on hold as of April 17.

Meetings Schedule

Finance Committee meeting, 6 pm on July 14, 2026.

Regular Council Meeting, 7 pm on July 14, 2026.

Town Activity & Community Announcements:

Update on recent building applications, business and vendor licenses issued, etc. included in council packets.

Adjournment: