

ORDINANCE XV

The following ordinance was introduced by Gerald B. Moyers who moved its adoption, seconded by Guy Larrick, and by unanimous vote was adopted.

**AN ORDINANCE PROVIDING FOR REGULATIONS RELATING TO
THE ISSUANCE OF BUILDING PERMITS****AND COLLECTION OF FEES, THEREFOR FOR THE ERECTION,
CONSTRUCTION, ENLARGEMENT, ALTERATIONS, REPAIR, MOVING,
REMOVAL DEMOLITION, AND CONVERSION OF BUILDINGS OR
STRUCTURES IN THE TOWN OF CAPON BRIDGE AND REPEALING ALL
ORDINANCES IN CONFLICT THEREWITH.**

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF CAPON BRIDGE:

SECTION 1: It shall be unlawful for any person or entity to hereafter build or construct within the corporate limits of said town any dwelling, house, stable warehouse, or any annex, or any other structure, or remodel, add to, or alter any such structure until such person or entity shall present to the Council at a regular meeting thereof an application in writing, setting forth the name of such person and a reasonably certain description of the location, size, kind, general plan, and the materials generally to be used in the building or construction of the structure proposed to be built. Council shall consider and act upon such request within a reasonable time and without undue delay, and if the Council find any objection to such request or any portion thereof, it shall take appropriate action to cause the applicant to appear before Council at its next regular meeting for the purpose of discussing and, if possible, correcting any objectionable matter contained therein.

SECTION 2: It shall be unlawful for any person to part, locate, or occupy any house trailer or portable building unless said person complies with the provisions of this ordinance.

SECTION 3: In the instance of removal, demolition, or conversion (from residential to commercial or commercial to residential) of a structure, a building permit will be issued in the manner provided for in the accompanying sections of this ordinance.

SECTION 4: Upon approval of a building permit application, depending on its classification (residential or commercial), a permit shall, upon payment of a fee of FIFTY DOLLARS (\$50.00) for a residential building permit and ONE HUNDRED DOLLARS (\$100.00) for a commercial building permit, be issued by the Town Recorder.

SECTION 5: In such instances where the approximate cost of erection, construction, enlargement, alteration, remodeling, and repair is in the amount of ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00) or less, said instances shall be exempt from the provisions of this ordinance. OR (UPDATED TO FEMA REGULATIONS) Any dirt is moved. And following all FEMA rules and Regulations.

SECTION 6: All building permits shall be issued with the following stipulations applied:

A. The sewerage facilities of any buildings including mobile units must comply with current state health regulations governing the use and construction of septic systems, and the person to whom this permit is issued must have said system inspected by the County Health Inspector. A copy of the approved inspection report must be sent to the Town of Capon Bridge.

B. In projects where town water is being installed, an anti-surge valve shall be installed on the meter. As well, all water lines leading into the structure or building are to be inspected by the personnel of the Town of Capon Bridge Water Department before covering.

SECTION 7: In all cases where the provisions of this ordinance are being violated, the Mayor of said town shall have the power to stop the work of building or construction until the matter can be brought before the Council or until an order shall be passed by said Council under the provisions of this ordinance granting permission for same.

Effective from date of passage, March 8, 1983.

Gerald B. Moyers,
MAYOR

Guy Larrick
COUNCILMAN

Alton Wolfe, Jr.
COUNCILMAN

Terry A. Largent
COUNCILMAN

Irwin Lovett
COUNCILMAN

Calvin H. Keefer
COUNCILMAN

ATTEST:
Robin C. Giffin, Recorder

ORDINANCE CHANGE , JANUARY 11, 2000

Section 4, Change Town Recorder to Town Clerk

AMENDMENT TO ORDINANCE XV

The Town Council feels the need to increase the charge to obtain a building permit in order to meet the demands of our current revenue intake.

1.) Alter Section 4 of CB1983--01 to read as follows:

A.) RESIDENTIAL - New construction and/or additions consisting of a foundation to residential property will be charged \$50.00.

B.) COMMERCIAL - New construction and/or additions consisting of a foundation to commercial property will be charged \$125.00

EFFECTIVE ON JULY 1ST, 2001

All Ordinances in conflict with the changes stated herein, will be deemed inactive upon instatement of these revisions to CB1983--01.

Signed - June 12, 2001

Frederic V. Berkeridge,
MAYOR

Edward W. Ladd, Jr.
COUNCILPERSON

Carol Dickey
RECORDER

Gerald Dickey, Jr.
COUNCILPERSON

Marilee Lewis
COUNCILPERSON

William Sager
COUNCILPERSON

Pamela Rannells
COUNCILPERSON

Town of Capon Bridge, Inc.

P.O. Box 183

Capon Bridge, WV 26711

304-856-3625

Police 304-856-2179

E-MAIL: townofcaponbridge@frontiernet.net

BUILDING APPLICATION

Town of Capon Bridge, Inc.: Ordinance #15 and amended

Date: _____

Permit # _____

Applicants Information

Name: _____

Address: _____

Phone: _____

Owner Information if different from above

Name: _____

Address: _____

Phone: _____

Taxing District: _____

Map Number: _____

Parcel Number: _____

Acres or Lot Size: _____

Estimated Cost: _____

Completion Date: _____

Dimensions: _____

Description of work: _____

Require New Tap to Water? _____

Require New Tap to Sewer? _____

Fee based on commercial or residential.

Applicant Signature _____

Contractors Information

Name: _____

Address: _____

Phone: _____

WV License No. _____

Site Location: _____

Type of Construction

_____ Residential

_____ Commercial

_____ Double Wide/Modular

_____ Outbuildings

_____ Addition to existing structure

_____ Demolish

_____ Remodeling

_____ Removal

_____ General Repair

Number of Bathrooms _____

Number of Bedrooms _____

Date: _____

*****Office Use Only*****

Date Received: _____

Date of Council Meeting for Applicant Review: _____

_____ \$50 Residential

_____ \$125 Commercial

Date: _____

Approved: _____

Denied: _____

One year to start construction, 2 years to finish construction:

After 2 year a 6-month extension can be obtained for \$50.00. A new building permit is required after that.

Town of Capon Bridge, Inc.

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FLOODPLAIN DEVELOPMENT PERMIT APPLICATION Floodplain Management Program

Date of Application: _____

Permit# _____

Application Information

Name: _____ Mailing Address: _____

City: _____ State: _____ Phone: _____

Contractor Information & License Number(if applicable) WV License #: _____ City License# _____

Name: _____ Mailing Address: _____

City: _____ State: _____ Phone: _____

Property Address:

Cost of Improvement:

(Provide directions if no address below)

(Provide Documentation)

Type of Structure: (Check All That Apply)

_____ Residential
_____ Excavation/Fill Activities
_____ Manufactured Home

_____ Demolition
_____ Commercial/Industrial
_____ Garage/Detached Structure
_____ Other (explain)

Description of Work To Be Completed:

Signature _____

APPLICANT WILL PROVIDE ONE COPY OF PLANS AND SPECIFICATIONS OF THE PROPOSED CONSTRUCTION.

FOR USE BY FLOOD PLAIN MANAGER

PERMIT # _____

IS THE PROPERTY IN FLOOD ZONE (CIRCLE WHICH APPLIES)	A	AE	IN FLOODWAY	X
IS ADDITIONAL INFORMATION REQUIRED? (FIRMette attached)	Y	N		
ARE OTHER FEDERAL, STATE, OR LOCAL PERMITS REQUIRED?	Y	N		
ARE OTHER CITY REGULATIONS APPLICABLE?	Y	N		
IS THIS A SUBSTANTIAL IMPROVEMENT?	Y	N		
HAS THERE BEEN SUBSTANTIAL DAMAGE?	Y	N		
IS THERE A NON-CONVERSION AGREEMENT	Y	N		
IS THERE PROPER FLOOD VENTING IN THE FOUNDATION?	Y	N		
SITE PLANS ATTACHED?	Y	N		
ELEVATION CERTIFICATE REQUIRED/ATTACHED?	Y	N		
ESTIMATED COST OF DEVELOPMENT/ IMPROVEMENT		\$		
FREEBOARD REQUIRED?	Y	N	HOW MUCH?	1ft 2ft

() PERMIT APPLICATION APPROVED

() PERMIT APPLICATION REJECTED

SPECIAL INSTRUCTIONS BY THE FLOODPLAIN MANAGER.

FLOOD PLAIN MANAGER

DATE